

**APPENDIX C
FOREST BAY CONDOMINIUM ASSOCIATION
ARCHITECTURAL REVIEW COMMITTEE
PLAN SUBMITTAL CHECKLIST**

At the time a Co-Owner is ready to submit plans to submit plans for review by the Architectural Review Committee, this checklist should help ensure that the necessary materials are included in the packet.

Please refer to the Section 3 of these Regulations.

1. Complete and sign the Application for Construction Installation / Review Permit (Appendix B of these Regulations). Attach \$3,000 Construction Bond.
2. Review, sign and date Architectural Requirements (Appendix A of these Regulations).
3. Submit two (2) copies of Site Plan (1"=20')
4. Submit two (2) copies of House Plans and All Elevations (1/4"=1')
5. Submit two (2) copies of Landscape Plan (1"=20' or larger)
6. Please provide information about the finish of the exterior surfaces of the house:

MATERIAL	COLOR	PERCENT OF BRICKABLE SURFACE
Brick		
Stone		
Stucco		
Wood		
Cementitious board		
Vinyl		
Aluminum		
Cement		
Roofing shingles		Not applicable

Please provide samples of colors or examples of the materials of construction. For clarity, you may wish to attach a photograph of a house using similar materials.

7. Describe the material to be used for the driveway (asphalt, concrete) and construction. _____

8. Describe the proposed timetable for construction

ACTIVITY	DATE
Groundbreaking	
Foundation	
Framing	
Interior Finish	
Exterior Finish	
Landscaping	

9. Provide a contact person for notification of violations.

	ADDRESS	PHONE (HOME)	PHONE (BUS.)	FAX
OWNER				
BUILDER				

CO-OWNER

SIGNATURE _____ DATE _____